

Annual Program Evaluation and Improvement

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A _ C _ E _ I _ A _ I _ N

A. F Q P E Z J

B. T C R D O T

C. M I C J L M

D. L S V Z X E



0%

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A.

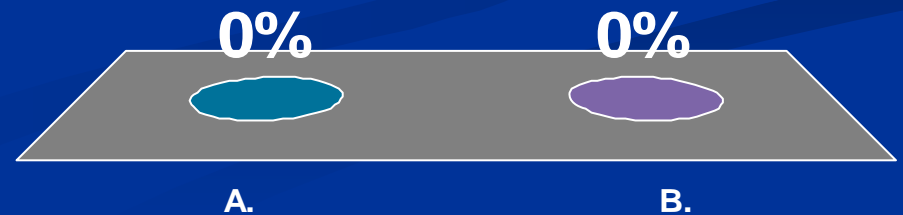
B.

C.

D.

Which applies to you?

- A. Community
- B. University



ASK YOURSELF...

Is there a formal, documented, systematic evaluation of the curriculum?

A. Yes

B. No



0%



A.

0%



B.

Does your program evaluation occur at least annually?

A. Yes

B. No



0%



A.

0%



B.

Are residents in all PGY levels involved in the program evaluation process?

A. Yes

B. No



0%



A.

0%

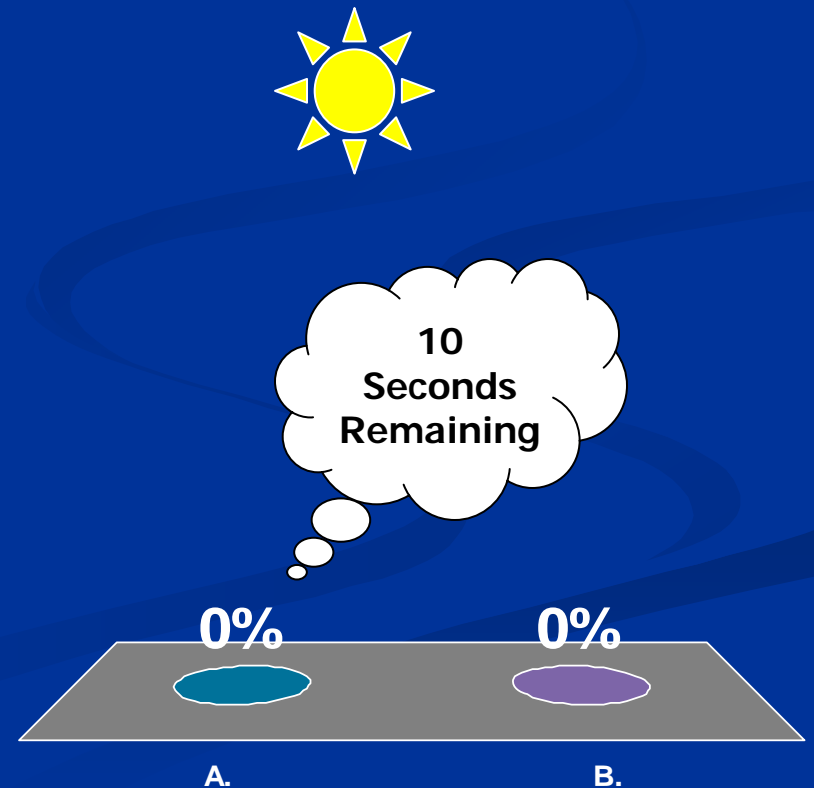


B.

**Does your documentation
reflect a plan for appropriate
changes or correction of
deficiencies?**

A. Yes

B. No



Can you demonstrate a link between educational outcomes and program improvement?

A. Yes

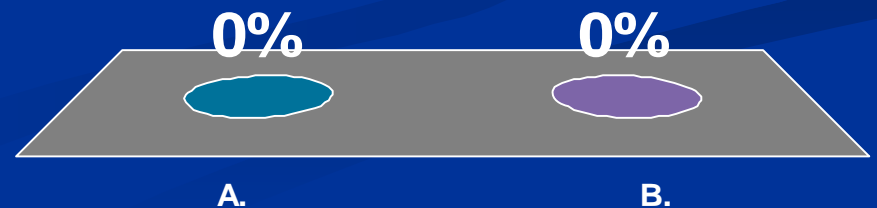
B. No



Is your program review documented?

A. Yes

B. No



CPR Section V.C.

- The Program must document formal systematic evaluation of the curriculum at least annually
 - Resident performance
 - Faculty development
 - Graduate performance (including certification exams)
 - Program quality
- Residents and faculty must have the opportunity to evaluate the program at least annually
- Program must use results of residents' assessments to improve the program

**If your annual program review
is not addressing the ACGME
CPR here is what you can
expect...**

**These are actual citations
received by programs in the
last 12 months**

CITATION #1

- Faculty Scholarly Activity

“The program lacks evidence of substantive scholarly... (did not see enough recent peer-reviewed publications in the last five years)”.

What and how much is enough?

CITATION #2

- Program Evaluation

“It is not apparent that the program engages in an annual systematic review of the educational program”.

CITATION #3

■ Program Goals and Objectives

“The program’s goals and objectives are not organized according to the residents’ level of experience”.

“The goals and objectives are not level-specific for the Intensive Care, CT Surgery and Urology experiences”.

“In addition, no objectives are included for the research experience”.

CITATION #4

- Program Director Responsibilities

“In at least one case, appropriate documentation of a transferring resident’s prior training and verification of operative experience had not been received by the program”.

CITATION #5

■ Participating Institutions

“Residents were not provided with required conferences while on rotations at participating hospitals”.

“Residents were not required to participate in sponsoring institution conferences while on these rotations”.

Conducting Your Annual Program Review

Are you ready for this?

Program Evaluation and Improvement

- **ACGME Requirement V.C.1.a-d**
 - Resident Performance Using Aggregate Outcomes
 - Faculty Development
 - Graduate Performance
 - Program Quality

Getting Started

- Establish a date and time
- Arrange for meeting space, order AV equipment if applicable
- Arrange for catering if needed
- Prepare a detailed agenda
 - Items in order of importance
- Notify faculty and residents of meeting

Getting Started

- Assign “homework”
 - Faculty review all goals and objectives
 - Faculty review all resident evaluations
 - Give coordinator changes for meeting
 - Residents complete evaluation of program
 - Faculty complete evaluation of program
 - Submit to coordinator to assemble data (site visitor looks favorably on documented faculty evaluations of the program).

Items to Review

- Resident evaluations of faculty*
- Resident evaluations of rotations*
 - *Coordinator to assemble data for meeting for current academic year
- Goals and objectives (proposed changes)
- Resident case logs by PGY
- Program Letters of Agreement

* - mandatory information from ACGME

Items to Review

- Rotation schedule
- Rotation sites and site directors
- Resident call schedules
- Grand Rounds topics/presenters
- Journal Club topics/presenters
- Basic Science topics/presenters
- Department manual
- Department policies and procedures

Items to Review

- Competency Conference topics/presentations/presenters
- Department Orientation
- Hospital Orientation
- Resident conference attendance (75%)
- ACGME Resident Survey
- Affiliation Agreements
- Duty hours

Items to Review

- Simulation Labs/Animal Labs/Skills Labs
 - Review content
 - Learning objectives-are they realistic? Are they being met?
 - What procedures are being performed? By what PGY level?
 - Resident evaluation of lab. What would they like added/changed?
 - Faculty evaluation of resident skill
 - Pre-test/post-test
 - Frequency of labs?

Coordinator Homework Items to Review

- Assemble ABSITE scores
- ABS pass rates (QE and CE past 5 years)
- Chief resident case logs
- Defined category reports
 - Current year, last year
- Most recent RRC resident reports

Items to Review

Faculty and Resident Research

- List of research in progress
- Research completed and submitted
- Research accepted
- Research presented and where
- Manuscripts accepted and published

Items to Review Outside Courses

- Number and PGY of residents who...
 - Attended SAGES courses
 - Attended Davol Hernia courses
 - Attended ACS courses
 - Attended board review courses
 - Attended basic science courses

Items to Review

Faculty Development

- Type of faculty development
 - How many faculty participated in some type of faculty development?
 - What type?
 - For whom?

Items to Review

Continuity of Care

- Review of CoC sheets
 - All residents going to clinic?
 - If not, who is not showing up and why?
 - Documented clinic time in principle components of surgery?
 - What's on the sheets?

Resident name	Date
Attending	MR#
CPT	Diagnosis
 - Does service interfere with patient care?

Items to Review

Match and Applicant Pool

- How many applications did you receive?
- How many US? IMG? DO?
- How many reviewed?
- How many invited to interview?
- How many interviewed?
- How did we do?
- What can we do better or different for next year?

Items to Review Resident Portfolio

- Self-assessment included? If so,
 - How often?
 - Competency based?
 - Futuristic based?
 - Who reviews?
 - How is goal-setting achieved?
 - Is resident being realistic?
 - How scored or reviewed?

Annual Program Review Outcomes

- Faculty recommendations for changes.
- Resident recommendations for changes.
- How and when the plan is to be implemented?
- How is the plan communicated to faculty and residents?
- Follow-up on implemented change(s).
- Have the proposed change(s) worked?

Deficiencies

- If deficiencies are found, the program needs to prepare a written plan of action to document initiatives to improve performance in the areas listed in Section V.C.1.
- The action plan should be reviewed and approved by the faculty and documented in meeting minutes.

Minutes

- **Document** with minutes
 - Include everything discussed
 - Will change be implemented or not
- **Document** changes
 - Implementation
 - Review time for success or further changes
- **Document, Document, Document...**

**Checklist for ACGME
Requirements on Program
Evaluation and
Improvements**